

Jacqueline M. Izzo
Mayor

Stephanie Viscelli
Common Council
President

David C. Nolan
City Treasurer



BOARD OF ESTIMATE AND CONTRACT
CITY HALL • ROME, NEW YORK 13440-5815

Gerard F. Feeney
Corporation Counsel

Butch Conover
Commissioner of
Public Works

Jean I. Grande
City Clerk

**BOARD OF ESTIMATE AND CONTRACT MEETING
REGULAR SESSION**

**JUNE 29, 2017
8:30 AM**

- 1. CALLING THE ROLL OF MEMBERS BY THE CLERK**
- 2. READING OF THE MINUTES OF THE PRECEDING SESSION**
(Motion in order that the reading of the minutes of the preceding session be dispensed with, and that they be approved.)
- 3. COMMUNICATIONS**
- 4. PUBLIC SPEAKERS**
- 5. REPORT OF DEPARTMENT HEADS**
- 6. RESOLUTIONS**
 - RES. NO. 166**
A
**AUTHORIZING THE DISCONTINUANCE OF PORTIONS OF DAY AVENUE
AND EAST NORTH STREET (UNDEVELOPED). Conover**
 - RES. NO. 167**
B
AUTHORIZING 2017 BUDGETARY TRANSFER. Nolan
 - RES. NO. 168**
C
**AUTHORIZING THE CITY CLERK TO ADVERTISE FOR BIDS FOR
REMOVAL OF TREES ON PRIVATE PROPERTY (RFB-2017-016). Fournier**
 - RES. NO. 169**
D
**AUTHORIZING THE CITY CLERK TO ADVERTISE FOR BIDS FOR
REMOVAL OF TREES ON PUBLIC PROPERTY (RFB-2017-015). Fournier**

RES. NO. 170

E

AUTHORIZING AMENDMENT NO. 2 TO CONTRACT WITH GHD CONSULTING SERVICES, INC. Nolan

RES. NO. 171

F

AWARDING SALE OF CITY OWNED PARCEL OF LAND AS AUCTIONED BY THE CITY ON JUNE 12, 2017, NAMELY, A PARCEL LOCATED AT THE REAR OF 1107 JERVIS AVENUE. Grande/Anderson

RES. NO. 172

G

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH ROME AREA CHAMBER OF COMMERCE. Mayor Izzo

7. TABLED RESOLUTIONS

RES. NO. 49 (2016)

G

AUTHORIZING BUDGETARY TRANSFER. Nolan

8. ADJOURNMENT

RESOLUTION NO. 166

AUTHORIZING THE DISCONTINUANCE OF PORTIONS OF DAY AVENUE AND EAST NORTH STREET (UNDEVELOPED)

By _____:

WHEREAS, after years of sitting vacant, a developer has approached the City of Rome with plans to redevelop the site of the former Dewitt Clinton School, including plans to demolish said building and build a new apartment complex; and

WHEREAS, DePaul Properties has requested that the City of Rome discontinue certain portions of Day Avenue and East North Street, which were never formally discontinued in past conveyances, said areas being more accurately described below and in the attached documentation; and

WHEREAS, no plans presently exist or are contemplated for the future of said real property in the City of Rome, New York; and

WHEREAS, a public hearing on said proposed discontinuance has been held pursuant to Section 118 of the Rome City Charter Laws; now, therefore

BE IT RESOLVED, that the Board of Estimate and Contract of the City of Rome, New York hereby authorizes the discontinuance of a portion of Day Avenue, more specifically described as follows:

ABANDONMENT OF DAY AVENUE

ALL THAT TRACT OR PARCEL OF LAND BEING THE SOUTHERLY PART OF DAY AVENUE SITUATE IN THE CITY OF ROME, COUNTY OF ONEIDA AND STATE OF NEW YORK BOUNDED AND DESCRIBED AS FOLLOWS: BEGINNING AT A POINT WHERE THE EASTERLY MARGIN OF NORTH STREET INTERSECTS THE NORTHERLY MARGIN OF DAY AVENUE; THENCE ALONG SAID MARGIN A DISTANCE OF 256.08 FEET + - TO A POINT INTERSECTING THE SOUTHEASTERLY CORNER OF A LOT NOW OR FORMERLY KNOWN AS LOT 10; THENCE SOUTHERLY AND AT RIGHT ANGLES TO THE SAID NORTHERLY MARGIN OF DAY AVENUE A DISTANCE OF 20 FEET + - TO A POINT INTERSECTING THE SOUTHERLY MARGIN OF DAY AVENUE; THENCE ALONG SAID MARGIN A DISTANCE OF 256.08 FEET + - TO A POINT; THENCE NORTHERLY AND AT RIGHT ANGLES TO THE LAST MENTIONED MARGIN A DISTANCE OF 20 FEET + - TO THE PLACE OF BEGINNING.

Containing 0.12 acres land more or less; and

BE IT FURTHER RESOLVED, that the Board of Estimate and Contract of the City of Rome, New York hereby authorizes the discontinuance of a portion of East North Street, more specifically described as follows:

ABANDONMENT OF A PORTION OF E. NORTH STREET

ALL THAT TRACT OF PARCEL OR LAND, BEING A PORTION OF THE FORMER EAST NORTH STREET SITUATE IN THE CITY OF ROME, COUNTY OF ONEIDA AND STATE OF NEW YORK BOUNDED AND DESCRIBED AS FOLLOWS: BEGINNING AT A POINT INTERSECTING THE NORTHERLY MARGIN OF E. NORTH ST AND THE EASTERLY MARGIN OF ANN STREET; THENCE S 73° 05' 45" W 50 FEET + - TO A POINT INTERSECTING THE EASTERLY MARGIN OF ANN STREET WITH THE SOUTHERLY MARGIN OF NORTH STREET; THENCE ALONG SAID MARGIN S 16° 51' 15" E 108 FEET + - TO A POINT INTERSECTING THE NORTHERLY BOUNDARY OF J & M A PELTON NOW OR FORMERLY; THENCE S 37° 53' 53" E 139 FEET + - TO A POINT INTERSECTING THE FORMER LOT 34 OF THE DEWITT SCHOOL PROPERTY AND THE NORTHERLY MARGIN OF NORTH STREET; THENCE ALONG SAID MARGIN N 16° 51' 15" W 238 FEET + - TO THE PLACE OF BEGINNING.

Containing 0.123 acres of land more or less; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Seconded by _____.

AYES & NAYS: Mayor Izzo _____ Viscelli _____ Feeney _____
Conover _____ Nolan _____

ADOPTED:

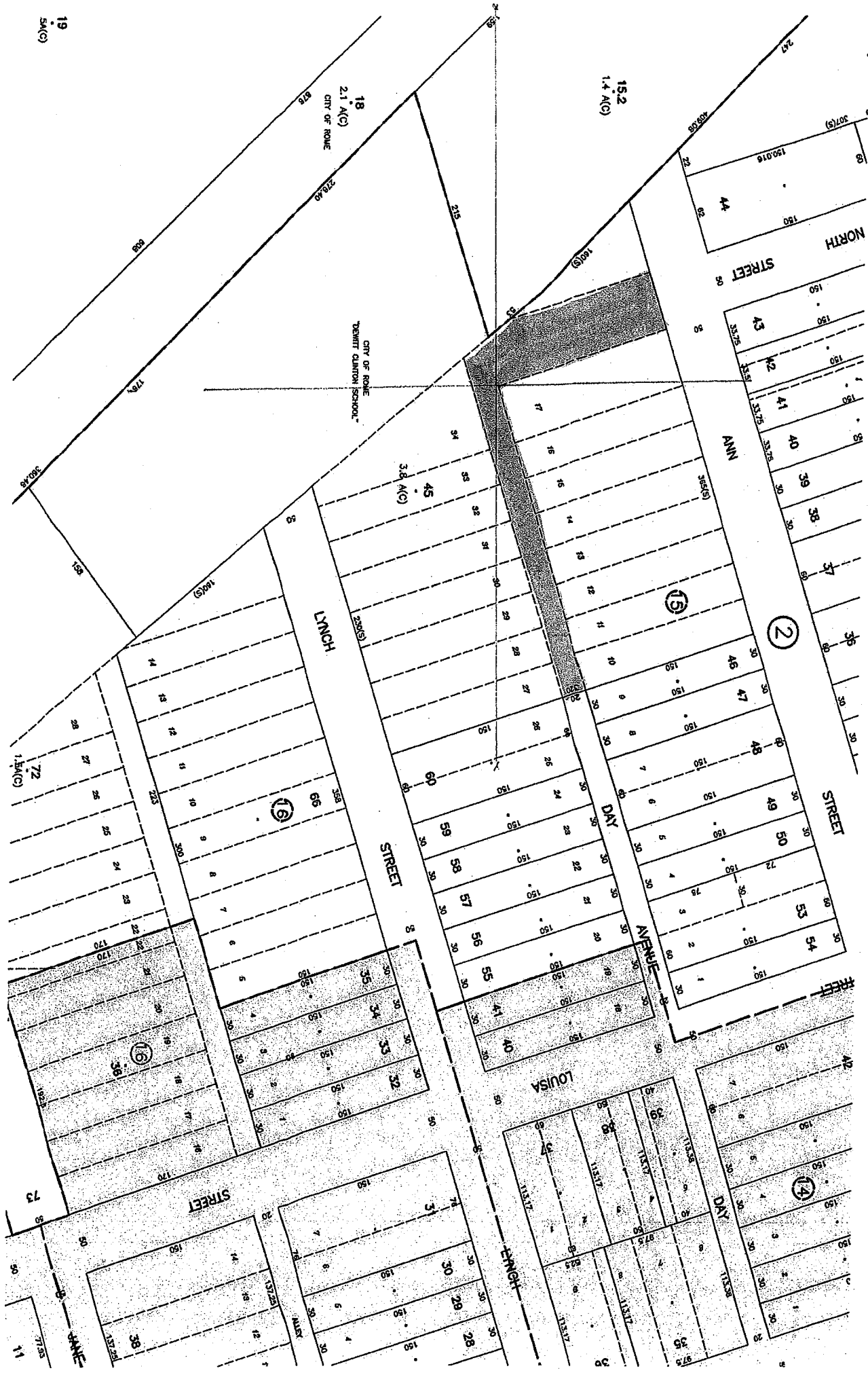
DEFEATED:

ABANDONMENT OF DAY AVENUE

APRIL 4, 2017

ALL THAT TRACT OR PARCEL OF LAND BEING A THE SOUTHERLY PART OF DAY AVENUE situate in the City of Rome, County of Oneida and State of New York bounded and described as follows; Beginning at a point where the easterly margin of North Street intersects the northerly margin of Day Avenue; thence along said margin a distance of 256.08 feet + - to a point intersecting the southeasterly corner of a lot now or formerly known as 10; thence southerly and at right angles to the said northerly margin of Day Avenue a distance of 20 feet + - to a point intersecting the southerly margin of Day Avenue; thence along said margin a distance of 256.08 feet + - to a point; thence northerly and at right angles to the last mentioned margin a distance of 20 feet + - to the Place of Beginning.

Containing 0.12 acres land more or less.



RESOLUTION NO. 167

AUTHORIZING 2017 BUDGETARY TRANSFER

By _____:

BE IT RESOLVED, that pursuant to Rome Charter Laws, Title A, Article VII, Section 91, the City Treasurer of the City of Rome is hereby authorized and directed to make the following budgetary transfer:

REASON: Age in of Central Maintenance employees to Medicare eligible plan.

<u>FROM CODE NO.</u>	<u>AMOUNT</u>
EM9060.815 Central Maintenance: Pre 65 Retiree Insurance	\$9,000.00

<u>TO CODE NO.</u>	<u>AMOUNT</u>
EM9060.819 Central Maintenance: Medicare Eligible Retiree Ins	\$9,000.00

Seconded by _____.

AYES & NAYS: Mayor Izzo _____ Viscelli _____ Feeney _____
 Conover _____ Nolan _____

ADOPTED:

DEFEATED:

RESOLUTION NO. 168

AUTHORIZING THE CITY CLERK TO ADVERTISE FOR BIDS
FOR REMOVAL OF TREES ON PRIVATE PROPERTY (RFB-2017-016)

By _____:

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York, that the City Clerk is hereby authorized and directed to advertise for bids for removal of trees on private property; and

BE IT FURTHER RESOLVED, that such bids shall be returned to the Office of the City Clerk, 1st floor, Rome City Hall, no later than 3:00 p.m. on July 14, 2017, said bids to be opened in the Common Council Chambers, 2nd floor, Rome City Hall, at 3:30 p.m. on the same date by the Purchasing Agent; and

BE IT FURTHER RESOLVED, that the City of Rome reserves the right to reject any and all bids deemed not to be in the best interests of the City of Rome.

Seconded by _____.

AYES & NAYS: Mayor Izzo _____ Viscelli _____ Feeney _____
Conover _____ Nolan _____

ADOPTED: DEFEATED:

RESOLUTION NO. 169

AUTHORIZING THE CITY CLERK TO ADVERTISE FOR BIDS
FOR REMOVAL OF TREES ON PUBLIC PROPERTY (RFB-2017-015)

By _____:

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York, that the City Clerk is hereby authorized and directed to advertise for bids for removal of trees on public property; and

BE IT FURTHER RESOLVED, that such bids shall be returned to the Office of the City Clerk, 1st floor, Rome City Hall, no later than 3:00 p.m. on July 14, 2017, said bids to be opened in the Common Council Chambers, 2nd floor, Rome City Hall, at 3:00 p.m. on the same date by the Purchasing Agent; and

BE IT FURTHER RESOLVED, that the City of Rome reserves the right to reject any and all bids deemed not to be in the best interests of the City of Rome.

Seconded by _____.

AYES & NAYS: Mayor Izzo _____ Viscelli _____ Feeney _____
Conover _____ Nolan _____

ADOPTED:

DEFEATED:

RESOLUTION NO. 170

AUTHORIZING AMENDMENT NO. 2 TO
CONTRACT WITH GHD CONSULTING SERVICES, INC

By _____:

WHEREAS, pursuant to Board of Estimate and Contract Resolution No. 32, adopted on February 11, 2016, the Mayor was authorized to enter into an agreement with GHD Consulting Services, Inc. for a water rate study for an amount not to exceed \$23,400.00; and

WHEREAS, pursuant to Board of Estimate and Contract Resolution No. 11, adopted on January 12, 2017, the Mayor was authorized to execute Amendment No. 1 relative to the above referenced contract, for additional work needed at a total amount not to exceed \$10,500.00; and

WHEREAS, David C. Nolan is of the opinion that additional services are needed in a total amount not to exceed \$7,500.00, pursuant to the attached "Amendment No. 2", which is made part of this Resolution; now, therefore

BE IT RESOLVED, that the Mayor of the City of Rome, New York be and is hereby authorized to enter into Amendment No 2 with GHD Consulting Services, Inc., for additional services at a total cost not to exceed \$7,500.00, pursuant to the attached "Amendment No. 2" which is made a part of this Resolution; and

BE IT FURTHER RESOLVED, the new total of this contract will be \$41,400.00; and

BE IT FURTHER RESOLVED, Resolution No. 32, adopted by the Board of Estimate and Contract on February 11, 2016, will otherwise remain as originally adopted.

Seconded by _____.

AYES & NAYS: Mayor Izzo _____ Viscelli _____ Feeney _____
Conover _____ Nolan _____

ADOPTED: DEFEATED:



June 6, 2017

Mr. David Nolan, Treasurer
City of Rome, NY
198 N Washington Street
Rome, NY 10543

Re: Water Rate Study
Project No. 11110898.0

Dear Mr. Nolan:

Enclosed are two copies of Amendment No. 2 to our March 1, 2016 Agreement for a Water Rate Study. Amendment No. 2 addresses additional services provided by GHD during the course of the study. Amendment No. 2 scope of services has also been revised, as requested, to include GHD's inclusion of the 2018 City budget (once finalized) into the current rate model to establish the 2018 proposed water rates. No additional fee has been added for this service.

Please note that the current rate model, although not utilized to establish 2017 City water rates, can be used to assess rate impacts of any budget modification, and can be used to model rates in subsequent years.

Please call if you have any questions.

Sincerely,

GHD CONSULTING SERVICES INC.

A handwritten signature in black ink, appearing to read 'Kevin Castro', written over a horizontal line.

Kevin Castro, P.E., BCEE
Principal

KC:AZ/mrv

Enclosure

cc: Ani Zipkin, GHD (w/enc.)

GHD

One Remington Park Drive Cazenovia New York 13035 USA
T 315 679 5800 F 315 679 5801 W www.ghd.com

REGISTERED COMPANY FOR
ISO 9001
ENGINEERING DESIGN

G:\111\11110898 Rome Water Rate Study\WP\Letters\Nolan-06-06-17-AZ-Amendment 2.docx



AMENDMENT NO. 2

TO AGREEMENT BETWEEN CITY OF ROME, NEW YORK AND GHD CONSULTING SERVICES INC.

WHEREAS, GHD Consulting Services Inc. (ENGINEER) and City of Rome (OWNER) entered into an Agreement dated March 1, 2016, to perform a water rate study to determine the appropriate rate structure in the City and to suggest rates for the upcoming fiscal year; and

WHEREAS, the OWNER has requested additional evaluation and rate sensitivity analysis of varying alternatives for water system improvements based on revised budgets and customer water use; and

NOW, THEREFORE, ENGINEER and OWNER agree to amend the Agreement as follows.

SCOPE OF SERVICES

Task 1 – Complete evaluation of rate sensitivity analysis based on updated data supplied by the City.

Task 2 – Prepare a rate schedule and customer cost impact assessment for the City's 2018 budget, once established, using the same rate model prepared for the 2017 rates.

PROJECT COSTS

We propose to complete the above Scope of Services for the following estimated fees:

Task	Description	Fee Type	Fee
1	Perform additional rate evaluation	Lump Sum	\$7,500

The total value of Amendment No. 2 is \$7,500

AUTHORIZATION

The return of one signed copy of this Amendment No. 2, together with a copy of a formal resolution of approval, constitutes acceptance of this Amendment and shall be written authorization for ENGINEER to proceed with the Scope of Service outlined above.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment No. 2 as of the last date entered below.

ENGINEER:

GHD CONSULTING SERVICES INC.

By: Kevin Castro
Kevin Castro, P.E.

Title: Vice President

Date: 6/6/17

OWNER:

CITY OF ROME, NEW YORK

By: _____

Title: _____

Date: _____



AMENDMENT NO. 2

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IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment No. 2 as of the last date entered below.

ENGINEER:

GHD CONSULTING SERVICES INC.

By: Kevin Castro
Kevin Castro, P.E.

Title: Vice President

Date: 6/6/17

OWNER:

CITY OF ROME, NEW YORK

By: _____

Title: _____

Date: _____

RESOLUTION NO. 171

AWARDING SALE OF CITY OWNED PARCEL OF LAND
AS AUCTIONED BY THE CITY ON JUNE 12, 2017, NAMELY,
A PARCEL LOCATED AT THE REAR OF 1107 JERVIS AVENUE.

By _____:

WHEREAS, city owned parcel of land at the rear of 1107 Jervis Avenue was offered for sale by the City of Rome, New York at a public auction held on June 12, 2017, and

WHEREAS, the Common Council of the City of Rome authorized the sale of said city owned parcel to the highest bidder per Ordinance No. 9159A adopted May 24, 2017, and

WHEREAS, the Board of Estimate and Contract of the City of Rome authorized the sale of said city owned parcel to the highest bidder per Resolution No. 97 adopted May 25, 2017; and

WHEREAS, advertisement was had in the local official newspaper once each week for three consecutive weeks that said parcel of city owned land would be offered for sale at public auction held on June 12, 2017; and

WHEREAS, a high bid of \$250.00 was received from Amanda East of 1107 Jervis Avenue at said public sale; and

WHEREAS, the City Assessor's office has indicated that said price is a fair price; now, therefore

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome that the sale of city owned parcel of land at the rear of 1107 Jervis Avenue be awarded to Amanda East of 1107 Jervis Avenue, for the high bid price of \$250.00, said land being more particularly described as follows:

ALL THAT TRACT OF PARCEL OR LAND, situate in the City of Rome, County, of Oneida and State of New York, being a portion of an alley conveyed to the City of Rome from Edward J. Byam and Jennie Byam by deed dated June 4, 1919, recorded in Book 785, Page 264, known as City View Park.

THE PORTION OF SAID ALLEY BEING 20 FEET MORE OR LESS IN WIDTH AND 100 FEET MORE OR LESS IN LENGTH. COMMENCING WHERE THE WESTERLY MARGIN OF ELSIE STREET INTERSECTS THE NORTHERLY BOUNDARY OF BETSY ROSS NURSING HOME THENCE ALONG SAID

BOUNDARY N 48° 06' 10" W 175.0 FEET + - TO POINT OF BEGINNING SAID POINT BEING THE INTERSECTION OF THE NORTHERLY BOUNDARY OF BETSY ROSS NURSING HOME AND THE SOUTHEASTERLY CORNER OF 1103 JERVIS AVE. THENCE N 41° 53' 50" E 20 FEET + - TO THE SOUTHERLY BOUNDARY OF 1107 JERVIS AVE; THENCE N 48° 06' 10" W ALONG SAID BOUNDARY 100 FEET + - TO THE WESTERLY BOUNDARY OF SAID LOT; THENCE S 41° 53' 50" W 20 FEET + - TO THE NORTHERLY BOUNDARY OF BETSY ROSS NURSING HOME; THENCE S 48° 06' 10" E 100 FEET + - ALONG SAID BOUNDARY TO THE POINT OF BEGINNING.

CONTAINING 0.05 ACRES OF LAND MORE OR LESS.

The premises hereby conveyed are subject to all covenants, conditions, restrictions, reservations, easements and rights-of-way of record. The person or persons requesting said sale are responsible for any surveyor and more accurate description with a copy thereof being furnished to the City of Rome Engineering Department.

and;

BE IT FURTHER RESOLVED, that the Mayor of the City of Rome be and is hereby authorized to execute any and all deeds or other documents necessary to complete the transfer of title of said parcel of land, and

BE IT FURTHER RESOLVED, that this authorization is contingent upon the buyer having completed this transaction by rendering any payment in full to the City of Rome within forty-five (45) days following receipt and review of copies of the proposed transfer documents pursuant to this sale, and

Seconded by _____.

RESOLUTION NO. 172

AUTHORIZING THE MAYOR OF THE CITY OF ROME
TO ENTER INTO A MEMORANDUM OF UNDERSTANDING
WITH ROME AREA CHAMBER OF COMMERCE

By _____;

WHEREAS, the City of Rome, New York has graciously accepted a public improvement donation of 24 LED lights, wiring, hardware, and conduit to be installed by the Rome Area Chamber of Commerce on the General Cable Tower at Bellamy Park East (former Rod Mill site), pursuant to Resolution No., adopted by the Common Council of the City of Rome, New York; and

WHEREAS, the above referenced work will take place in preparation for, and in honor of, the 2017 Erie Canal Bicentennial Celebration; and

WHEREAS, Jaqueline M. Izzo, Mayor of the City of Rome, has recommended that the City of Rome, New York, enter an agreement with Rome Area Chamber of Commerce to allow for the installation of wire, conduit, hardware, and 24 LED light fixtures at various locations on the General cable Water Tower at Bellamy Park East (former Rod Mill site) at no cost to the City of Rome, New York; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, that the Mayor of the City of Rome is hereby authorized to enter into an agreement with Rome Area Chamber of Commerce to allow for the installation of wire, conduit, hardware, and 24 LED light fixtures at various locations on the General cable Water Tower at Bellamy Park East (former Rod Mill site), at no cost to the City of Rome, New York.

Seconded by _____.

AYES & NAYS: Mayor Izzo _____ Viscelli _____ Feeney _____
Conover _____ Nolan _____

ADOPTED: DEFEATED:

BUDGET | Sources & Uses

Chamber of Commerce is seeking a total of \$18,572 in Foundation grant assistance to complete the lighting component.

Materials & Labor	\$120,572	Bid Price (NESI, Inc.)
Ornamental Fence	\$ 21,000	Quote (Whitmore Fence)
Navigation Center	\$ 147,000	(match) City of Rome
total	\$ 288,572	

NY Canals Grant:	\$ 97,000	(funding secured)
Rome Community Foundation:	\$ 5,000	(verbal; pending)
Electrical funding gap:	\$ 18,572	
Site work/Fence gap:	\$ 21,000*	
		*(City seeking alternative funds to complete)

Project Financing

Rome Industrial Development Corporation (RIDC) has agreed provide bridge financing up to \$97,000

