

Jacqueline M. Izzo
Mayor

Stephanie Viscelli
Common Council
President

David C. Nolan
City Treasurer



BOARD OF ESTIMATE AND CONTRACT
CITY HALL • ROME, NEW YORK 13440-5815

Gerard F. Feeney
Corporation Counsel

Butch Conover
Commissioner of
Public Works

Jean I. Grande
City Clerk

**BOARD OF ESTIMATE AND CONTRACT MEETING
SPECIAL SESSION**

**SEPTEMBER 21, 2017
9:00 AM**

1. CALLING THE ROLL OF MEMBERS BY THE CLERK

2. READING OF THE MINUTES OF THE PRECEDING SESSION

(Motion in order that the reading of the minutes of the preceding session be dispensed with and that they be approved.)

3. MATTERS FOR CONSIDERATION

RES. NO. 233

A

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH HSE CONSULTING SERVICES, LLC, OF CICERO, NEW YORK RELATIVE TO SURVEY AND SAMPLING OF ASBESTOS. (\$25,000.00). Domenico

RES. NO. 234

B

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH GYMO ARCHITECTURE, ENGINEERING, ENVIRONMENTAL & LAND SURVEYING, D.P.C., OF WATERTOWN, NEW YORK RELATIVE TO PROJECT MONITORING AND AIR SAMPLING SERVICES. (\$25,000.00). Domenico

RES. NO. 235

C

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH MIDLANTIC ENVIRONMENTAL, INC. OF NEW HARTFORD, NEW YORK RELATIVE TO ASBESTOS ABATEMENT. (\$40,400.00). Domenico

RES. NO. 236

D

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH EISENBACH & RUHNKE ENGINEERING, P.C., OF UTICA, NEW YORK RELATIVE TO ASBESTOS CONSULTING SERVICES. (\$8,300.00). Domenico

4. ADJOURNMENT

RESOLUTION NO. 233

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO
ENTER INTO A PROFESSIONAL SERVICES AGREEMENT
WITH HSE CONSULTING SERVICES, LLC, OF CICERO, NEW YORK
RELATIVE TO SURVEY AND SAMPLING OF ASBESTOS. (\$25,000.00).

By _____:

WHEREAS, Mark Domenico, Chief Code Enforcement Officer for the City of Rome, has recommended that the City of Rome, New York retain the professional services of HSE Consulting Services, LLC, of Cicero, New York, for professional services relative to survey and sampling of asbestos in buildings slated for rehabilitation, demolition or enforcement action; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, that the Mayor of the City of Rome is hereby authorized to enter into a professional services agreement with HSE Consulting Services, LLC, of Cicero, New York, for professional services relative to survey and sampling of asbestos in buildings slated for rehabilitation, demolition or enforcement action, at a total contract amount not to exceed \$25,000.00. Funding for this professional services contact will be paid through CDBG funding.

Seconded by _____.

AYES & NAYS: Mayor Izzo _____ Viscelli _____ Feeney _____
Conover _____ Nolan _____

ADOPTED: DEFEATED:



BID SHEET

RFP-2017-020

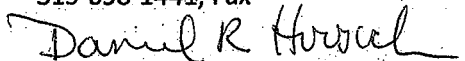
LABOR RATES	UNIT COST PER HOUR
Project Manager	\$ 75.00 (1)
Project Monitor	\$ 48.00
Project Designer	\$ 75.00 (2)
Inspector	\$ 55.00 (reg.) / \$ 72.00 (OT)
ANALYSIS RATES	UNIT COST
Polarized Light Microscopy (PLM)	\$ 6.00
Transmission Electron Microscopy (TEM)	\$ 20.00

- (1) Project Manager rate will be charged for coordination and report review (typically 1 hour or less per survey)
- (2) Project Designer rate will only be charged if an asbestos abatement design or Site-Specific Variance preparation is requested by the City of Rome
- (3) The cost per sample for gravimetric matrix reduction (GMR) and PLM analysis of non-friable organically bound (NOB) material samples shall be \$ 15.00 per sample

SUBMITTED BY:

HSE Consulting Services, LLC
8636 Brewerton Road
Cicero, New York 13039

315-698-1438, Office
315-698-1441, Fax



Daniel R. Hoosock, Vice President

August 24, 2017

Date

RESOLUTION NO. 234

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO
A PROFESSIONAL SERVICES AGREEMENT WITH GYMO ARCHITECTURE,
ENGINEERING, ENVIRONMENTAL & LAND SURVEYING, D.P.C., OF
WATERTOWN, NEW YORK RELATIVE TO PROJECT MONITORING
AND AIR SAMPLING SERVICES. (\$25,000.00).

By _____:

WHEREAS, Mark Domenico, Chief Code Enforcement Officer for the City of Rome, has recommended that the City of Rome, New York retain the professional services of GYMO Architecture, Engineering, Environmental & Land Surveying, D.P. C., of Watertown, New York, for professional services relative to Project Monitoring and Air Sampling Services of asbestos containing material in buildings slated for rehabilitation, demolition or enforcement action; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, that the Mayor of the City of Rome is hereby authorized to enter into a professional services agreement with GYMO Architecture, Engineering, Environmental & Land Surveying, D.P.C., of Watertown, New York, for professional services relative to Project Monitoring and Air Sampling Services of asbestos containing material in buildings slated for rehabilitation, demolition or enforcement action, at a total contract amount not to exceed \$25,000.00. Funding for this professional services contact will be paid through CDBG funding.

Seconded by _____.

AYES & NAYS: Mayor Izzo _____ Viscelli _____ Feeney _____
Conover _____ Nolan _____

ADOPTED: DEFEATED:

Please note that the City of Rome highly encourages the use of WBE/MBE companies on this project.

BID SHEET

LABOR RATES	UNIT COST SHEET
Project Manager	\$75.00
Air/Project Monitoring up to 4 hours/day on site	\$180.00
Air/Project Monitoring up to 8 hours/day on site	\$320.00
SAMPLE ANALYSIS RATES	UNIT COST
Sample Analysis (PCM) 12-hour turnaround	\$6.00

Company Name: GYMO Architecture, Engineering, & Land Surveying, D.P.C.

Bidder:  date: September 5, 2017

Bidder print: Hayward B. Arthur

RESOLUTION NO. 235

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO
ENTER INTO A PROFESSIONAL SERVICES AGREEMENT
WITH MIDLANTIC ENVIRONMENTAL, INC. OF NEW HARTFORD,
NEW YORK RELATIVE TO ASBESTOS ABATEMENT. (\$40,400.00).

By _____:

WHEREAS, Mark Domenico, Chief Code Enforcement Officer for the City of Rome, has recommended that the City of Rome, New York retain the professional services of Midlantic Environmental, Inc., of New Hartford, New York, for professional services relative to Asbestos Abatement of asbestos containing material in buildings slated for rehabilitation, demolition or enforcement action; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, that the Mayor of the City of Rome is hereby authorized to enter into a professional services agreement with Midlantic Environmental, Inc., of New Hartford, New York, for professional services relative to Asbestos Abatement of asbestos containing material in buildings slated for rehabilitation, demolition or enforcement action, at a total contract amount not to exceed \$40,400.00. Funding for this professional services contact will be paid through CDBG funding.

Seconded by _____.

AYES & NAYS: Mayor Izzo _____ Viscelli _____ Feeney _____
Conover _____ Nolan _____

ADOPTED: DEFEATED:

RFQ-2017-019

City of Rome

Department of Public Works

ABATEMENT OF ASBESTOS CONTAINING MATERIALS AT VARIOUS CITY OWNED PROPERTIES

BID TAB

	<u>LUMP SOME PRICE</u>
ABATEMENT OF 406 ANN STREET	<u>16,800</u>
ABATEMENT OF 116 BYRNES AVE	<u>8,000</u>
ABATEMENT OF 304-306 KOSSUTH ST	<u>11,000</u>
ABATEMENT OF 118-120 PALMER AVE	<u>4,600</u>
TOTAL:	<u>40,400</u>

BIDDER'S NAME: Midlantic Environmental Inc.

BY: John Massa

TITLE: President

ADDRESS: HQ Genesee Street
New Hartford, NY 13413

PHONE NO.: (315) 798-8026

DATE: 8/14/17

JACQUELINE M. IZZO
BUTCH CONOVER

MAYOR
COMMISSIONER OF PUBLICWORKS

RESOLUTION NO. 236

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO
A PROFESSIONAL SERVICES AGREEMENT WITH EISENBACH & RUHNKE
ENGINEERING, P.C., OF UTICA, NEW YORK RELATIVE
TO ASBESTOS CONSULTING SERVICES. (\$8,300.00).

By _____:

WHEREAS, Mark Domenico, Chief Code Enforcement Officer for the City of Rome, has recommended that the City of Rome, New York retain the professional services of Eisenbach & Ruhnke Engineering, P. C., of Utica, New York, for professional services relative to Asbestos Consulting Services for the 2017 Demolition Project for asbestos containing material in buildings slated for rehabilitation, demolition or enforcement action; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, that the Mayor of the City of Rome is hereby authorized to enter into a professional services agreement with Eisenbach & Ruhnke Engineering, P. C., of Utica, New York, for professional services relative to Asbestos Consulting Services for the 2017 Demolition Project for asbestos containing material in buildings slated for rehabilitation, demolition or enforcement action, at a total contract amount not to exceed \$8,300.00. Funding for this professional services contact will be paid through CDBG funding.

Seconded by _____.

AYES & NAYS: Mayor Izzo _____ Viscelli _____ Feeney _____
Conover _____ Nolan _____

ADOPTED: DEFEATED:



September 11, 2017

Mr. Mark Domenico
Chief Code Enforcement Officer
City of Rome
Rome City Hall, Suite 3C
198 N. Washington Street
Rome, New York 13440

**Re: Asbestos Consulting Services
2017 Demolition Project**

Dear Mr. Domenico:

Eisenbach & Ruhnke Engineering, P.C. (E&R) is pleased to provide the following proposal in accordance with your request for asbestos consulting services in connection with the 2017 demolition project. The Scope of Work and services are as follows:

Scope of Work:

Provide services for asbestos consulting including variance preparation, assistance with developing an RFP and management for the buildings scheduled for demolition in Rome, New York. Services are as follows:

1. E&R will review current completed testing reports provided by HSE Consulting Services, LLC and assist with contract changes for asbestos abatement;
2. E&R shall prepare and submit a Site Specific Variance to request relief from the New York State Department of Labor (NYSDOL) as per expired variance File #15-0807;
3. E&R shall inspect all buildings and develop testing strategies to comply with The NYSDOL and the Site Specific Variance (A list of Properties are Attached);
4. Once the testing strategy is complete, E&R will coordinate the testing with the firm contracted to perform the asbestos surveys;
5. E&R shall review the final testing reports and will assist the City of Rome in developing a Request for Proposal for asbestos abatement;
6. E&R shall answer questions from contractors during the bidding process;
7. E&R shall review all bids and make recommendations.

FEES/COSTS - The fees for the work described in this proposal are lump sum not to exceed as follows:

Evaluation of Current Surveys and Contractor bidding.....	\$ 800.00
Variance Preparation and NYSDOL Fees.....	\$1,200.00
Site Walk Through (12 Properties).....	\$3,600.00
Asbestos Abatement Design (RFP).....	\$1,500.00
Management Services.....	<u>\$1,200.00</u>
	\$8,300.00

If additional meetings or site visits other than those included are required, they will be provided as additional services. Labor expended on problems arising out of Contractor delay, Owner delay, Owner changes or change order work, or other causes not within the reasonable control of the Engineer shall be provided as additional services based upon the fee schedule which is attached to and made a part of this Agreement.

Fee Schedule - Additional Services:

<i>SERVICE</i>	<i>UNIT COSTS</i>
Principal	\$125.00/Hr.
Senior Project Manager/Engineer	\$ 95.00/Hr.
Project Manager	\$ 75.00/Hr.
Inspector (Lead and Asbestos)	\$ 60.00/Hr.
CADD Operator	\$ 65.00/Hr.
General Administration	\$ 35.00/Hr.

Conditions:

1. Invoices are payable within 45-days after receipt or client shall pay an additional 1.5 percent per month finance charge on any unpaid balances.
2. Payment of invoices is in no case subject to unilateral discounting or set-offs by Client.
3. Asbestos testing and project/air monitoring is not considered part of this scope. A separate proposal shall be required if these services are requested.
4. This proposal is good for 30 days.

If you agree to the scope of work for this project, the price and fee schedule, please sign and return one copy to me.

We appreciate this opportunity to present this proposal and look forward to working with you on this project. If you have any questions, or require additional information, please let me know.

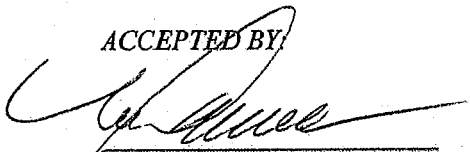
Sincerely,



Eric Dousharm
Senior Project Manager
C17200-18

Attached: List of properties include in scope

ACCEPTED BY:



Authorized Signature

Mark Domenico

Printed Signature

9.13.17

Date

City of Rome

Company

315.339.7642

Phone #

Fax #

MDOMENICO@REMECITYGA.COM
E-mail Address