

CDBG Timeline

- January 1 – Begin CAPER
- January 15 – FCTR
- February – Request Legislation for current year contracts and develop contracts (as long as we have received final funding letter)
- March 10 – Submit Legal notice for CAPER public comment
- March 13 – Complete CAPER
- March 14 – CAPER legal notice must be in paper for 15 day review period
- March 15 – Complete Fair Housing Report
- March 31 – CAPER due at HUD Office
- March 31 – Fair Housing Report due to HUD
- April 15 – FCTR
- April – Complete Environmental Reviews for current year activities
- April – Publish Notice of Fair Housing Month
- May – Prepare Release of Fund documents in preparation for release
- June 10 – Submit Council legislation for 2nd meeting to hold Public Hearings on Annual/Con Plan
- June 15 – FCTR
- June 15 – Letters to Community Organizations notifying them of upcoming CDBG Hearings and process
- July – Hold Annual/Con Plan Public Hearings on 2nd Tuesday and Wednesday of month
- August/September – Hold at least 3 Community Development Advisory Committee Meetings
- September – submit legislation for October 29 Public Hearing
- September 30 – Ensure that remaining CDBG funds does not exceed 1.5 times our entitlement on Nov 1
- October – Hold final CDAC meeting early in the month
- October 12 – Submit ad for Public Comment on Annual/Con Plan to include any amendments during program year
- October 15 – Have Annual/Con Plan Complete for 30 day Public Comment
- October 15 – Ad runs in Sentinel for Annual/Con Plan Public Comment
- October 15 – FCTR
- October 22 – submit legislation for first meeting in Nov to approve Plan
- October 29 – Hold Public Hearing to take comments on Annual/Con Plan
- November 17 – Annual Plan must be at HUD Office
- December – Record RIDC Program Income
- December – Request Legislation for RIDC administration of Program Income for following year
- December – sign contract with RIDC for administration of next years PI
- December 31 – Request reports from IDIS for end of year totals and balance