

*the copper city*

**OFFICE OF THE CITY CLERK**

Rome City Hall, 198 N. Washington Street  
Rome, New York 13440-5815  
Tel.: (315) 339-7659 Fax: (315) 838-1160  
www.romenewyork.com

**SCRAP & SALVAGE YARD LICENSE APPLICATION**

**BUSINESS/ORGANIZATION - INFORMATION**

1. Name of Business/Organization: \_\_\_\_\_
2. Permanent Address: \_\_\_\_\_
3. Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_
4. Number of Years Business has been open or conducted: \_\_\_\_\_
5. Size of yard / lot (in acres): \_\_\_\_\_
6. Description of the land to be used: \_\_\_\_\_  
\_\_\_\_\_

**INDIVIDUAL BACKGROUND**

1. Name of Applicant (Operator): \_\_\_\_\_
2. Permanent Address: \_\_\_\_\_
3. Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_
4. Place & Date of Birth: \_\_\_\_\_ Age \_\_\_\_\_
5. Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  MALE  FEMALE
6. Driver License ID Number: \_\_\_\_\_ State: \_\_\_\_\_
7. Have you ever been convicted of a crime?  YES  NO  
(if yes, explain): \_\_\_\_\_  
\_\_\_\_\_

**PROPERTY OWNER (IF DIFFERENT FROM ABOVE)**

1. Name of Property Owner: \_\_\_\_\_
2. Permanent Address: \_\_\_\_\_
3. Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_
4. Place & Date of Birth: \_\_\_\_\_ Age \_\_\_\_\_
5. Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  MALE  FEMALE
6. Driver License ID Number: \_\_\_\_\_ State: \_\_\_\_\_

**ZONING BOARD OF APPEALS APPROVAL (NEW BUSINESS ONLY)**

The Zoning Board of Appeals of the City of Rome, which is authorized to review applications, plans and specifications, has examined this application on \_\_\_\_\_, 20\_\_\_\_, and finds a Scrap & Salvage Yard use on this site is:

- a permitted use,
- a use subject to issuance of a zoning permit and such permit has been issued on \_\_\_\_\_, 20\_\_\_\_,
- a pre-existing non-conforming use,
- other: \_\_\_\_\_,

and is not contrary to the existing Zoning Ordinance, **OR** application returned for the following reasons: \_\_\_\_\_.

Master Plan for this area designates the future land use to be \_\_\_\_\_.

Site is currently zoned for \_\_\_\_\_.

\_\_\_\_\_  
Signature  
Chairman - Zoning Board of Appeals

\_\_\_\_\_  
Date

.....  
**As applicant for a license to operate a Scrap & Salvage Yard under Penalty of Perjury, I, hereby swear that:**

- 1 Site is not within 500 feet of any church, school, hospital, public building or place of public assembly (new site only)
- 2 Site is surrounded by an 8 foot fence, which substantially screens operations within the enclosure. Said fence is not within 60 feet of any public highway right-of-way. (Existing yards to comply with items #2 & #3 by September 1, 1966)
- 3 Said fence is equipped with a gate which will be locked at all times applicant (or his agent) is not within the enclosure. (or describe any modifications applicant desires to have reviewing body consider which alter standard criteria but will fulfill screening and enclosure requirements)

\_\_\_\_\_  
\_\_\_\_\_

- 4 All operations connected with Scrap & Salvage Yard except reasonable transportation in the course of business shall be carried out within the enclosure.

- 5 Applicant is of character suitable to operate a Scrap & Salvage Yard. Applicant is has never been found guilty of larceny or receiving stolen property. (or state details of conviction and reasons applicant considers this conviction should not bar issuance of license)

\_\_\_\_\_  
\_\_\_\_\_



**ROME POLICE DEPARTMENT VERIFICATION**

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The credentials of the applicant(s), principal(s) and/or partner(s) of the business have been checked by the Rome Police Department, and based upon the information provided, the license is:

- Approved                       Disapproved

The applicant was not approved for the following reason(s)

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Signature	Title	Date
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**CITY CLERK LICENSING INFORMATION**

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**Annual license fee: \$75.00**

Amount Paid: \_\_\_\_\_

License No.: \_\_\_\_\_

Date License Issued: \_\_\_\_\_

Date Expired: \_\_\_\_\_

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City Clerk Signature

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Date