

## BID ADVERTISEMENT

Sealed proposals will be received by the City Clerk of the City of Rome, New York, until 3:00 P.M local time, September 12, 2019, for the following project:

### **RFB-2019-030** **Liberty Street Bus Transfer Station**

Bids will be publicly opened and read aloud at 3:00 P.M., local time, the same day, September 12, 2019 in the Council Chambers, 2nd Floor, City Hall, Rome, New York.

All proposals shall be made on forms furnished and shall be enclosed in a sealed envelope marked to the attention of the City Clerk as follows:

RFB-2019-030  
Liberty Street Bus Transfer Station  
(Bidder's Name)

Project Location: Liberty Street, Rome, NY 13440

Owner: City of Rome

Owner's Representative: Butch Conover  
City of Rome Commissioner of Public Works  
198 Washington St., Rome NY, 13440  
315-339-7635

Engineer: Bergmann Associates, Architects, Engineers, Landscape  
Architects & Surveyors DPC  
280 East Broad Street, Suite 200  
Rochester, NY 14604

**PROJECT DESCRIPTION:** The project includes demolition of existing curbs, sidewalks, and other hardscapes/landscapes and reconstruction. The project also includes construction of a new 370 square foot climate controlled shelter with heated hardscapes.

Bids will be advertised electronically at [www.romenewyork.gov](http://www.romenewyork.gov); under the treasurer and purchasing tab. Bids are also advertised with the Mohawk Valley Builders Exchange at: [www.mvbe.com](http://www.mvbe.com); BidNet Direct at [www.bidnetdirect.com](http://www.bidnetdirect.com); and the New York State Contract Reporter at: [www.nyscr.ny.gov/agency/index.cfm](http://www.nyscr.ny.gov/agency/index.cfm). The plans are available for download (Adobe PDF) at the City's website on the purchasing tab at no charge; however, be advised that incomplete bids will be disqualified.

Plans, specifications, proposal forms and other contract documents may be examined at the office of the City Engineer, Third Floor, City Hall, Rome, New York, or secured for bidding purposes at the same office upon payment of a plan fee of \$40.00. An additional non-refundable charge of \$10.00 in a

separate check for each project will be made for mailing. Checks should be drawn to the City of Rome. If paid in cash the bidder of record will be refunded by money order. The cost of the money order \$5.00 will be deducted from the plan fee only.

Upon return of unmarked drawings, specifications, and other contract documents within two weeks after the date set for receipt of bids, bidders of record only will be refunded their bid deposit of \$40.00, for each set of drawing up to two sets.

Bids shall be accompanied by money order, certified check or bid bond in the amount of five percent (5%) of the bid, payable to the order of the City Clerk, City of Rome, New York. The successful bidder will be required to furnish a Performance Bond and a Labor and Materials Bond in the amount equal to the contract award.

Contractors that obtain contract documents from a source other than the issuing office must notify the issuing office in order to be placed in the official plan holder's list, in order to receive addenda and other bid correspondence. Please contact the City Engineer's Office at (315)339-7635 with your name, bid packet obtained, and email address to be placed on the official plan holder's list. Bids received from contractors other than those on the official plan holder's list will not be accepted.

Addenda, if any, will be issued only to those persons whose name and address are on record with the City as having obtained a bid packet. Addenda to the bid, when issued, will be on file in the Engineering Office at least five days before the bid opening date. If addenda are issued for this contract, all official plan holders will be issued with addenda by mail or email. The acknowledgement of addenda is found on the Bid Form.

**All questions should be directed to Dan Carpenter at the City of Rome electronically at [dcarpenter@romecitygov.com](mailto:dcarpenter@romecitygov.com) or (315) 838-1726 before 4:00 PM August 28, 2019.**

This project is funded through the Downtown Revitalization Initiative and administered through the New York State Department of State and is subject to the following conditions:

**A. MWBE Business Participation**

All components of this project are subject to Article 15-A of the New York State Executive Law and New York Code of Rules & Regulations, Title 5 (NYCRR) Parts 140-145, concerning criteria for contractor MBE/WBE Participation.

**MINORITY & WOMEN OWNED BUSINESS ENTERPRISE (M/WBE) PARTICIPATION REQUIREMENT OF 30% FOR THE PROJECT.**

**B. Service-Disabled Veteran-Owned Businesses Participation**

Article 17-B of the Executive Law, enacted in 2014, authorized the creation of the Division of Service-Disabled Veterans' Business Development to promote participation of Service-Disabled Veteran-Owned Businesses (SDVOBs) in New York State contracting. The Service-Disabled Veteran-Owned Business Act recognizes the veterans' service to and sacrifice for our nation, declares that it is New York State's public policy to promote and encourage the continuing economic development of service-disabled veteran-owned businesses, and allows eligible Veteran business owners to become certified as a New York State Service-Disabled Veteran-Owned Business (SDVOB), in order to increase their participation in New York State's contracting opportunities. To this effect, the Department of State (DOS) has implemented a Veteran- Owned Businesses (SDVOB) Program, as mandated by Article 17-B.

Empire State Development strongly encourages grantees to make every effort, to the maximum extent possible, to engage certified SDVOBs in the purchasing of commodities, services and technology in the performance of their contracts with the Department.

**SERVICE-DISABLED VETERAN-OWNED BUSINESS (SDVOB) PARTICIPATION  
REQUIREMENT OF 6% FOR THE PROJECT.**

It is the policy of the City of Rome to encourage the greatest possible participation of minority and women-owned business enterprises. All qualified Minority and Women-Owned Business Enterprises (MWBE) suppliers, contractors, and/or businesses will be afforded equal opportunity without discrimination because of race, color, religion, national origin, sex, age, disability or sexual preference.

No bidder may withdraw their Bid within sixty (60) days after the date set for the opening thereof. Incomplete bids will be disqualified.

The City of Rome, New York, reserves the right to reject any or all proposals or to accept any bid deemed to be in its best interest.

Jean Grande

City Clerk  
Board of Estimate & Contract

**LEGAL SECTION: 1 TIME**