

JACQUELINE M. IZZO
Mayor



MARK DOMENICO
Director

DEPARTMENT OF CODE ENFORCEMENT

HVAC Permit Application

NOTE: All electrical work requires an approved third party inspections (see attached list)

This Information shall be provided by the applicant in order to process the permit application.

1. Address where work is being performed. _____

2. Name, address, phone # of the property owner. _____

3. Name, address, phone # of the contractor. _____

4. Please note insurance requirement submitted with application: Workers Comp _____ CE-200 _____ BP-1 _____
5. Please note which applies to applicant: Property Owner _____ Contractor _____ Tenant _____
6. Approximate Cost of work performed: \$ _____

Scope of Work

1. Is work being done a replacement of existing or the addition of new equipment? Replacement _____ New _____
2. Check which equipment will be added or replaced: Furnace _____ Boiler _____ AC _____ ERV _____
3. Fuel type: LP Gas _____ Nat Gas _____ Fuel Oil _____ Wood _____ Electric _____
4. Please note vent category of appliance: I _____ II _____ III _____ IV _____ NA _____
 - If you are using an existing chimney to vent category I appliances you are required to meet the regulations in Section 501.15 in the 2015 IFGC. Category II, III, IV appliances shall be vented per manufacturer's instructions.
5. You must provide manufacture's installation instructions for equipment installed under this application.
6. Third Party Electrical Inspection is required for the alteration or addition of the electrical system.
7. Note: All duct joints must be sealed per Section 603.9 of the 2015 IMC

Description of Work being Performed

Signature of Applicant: _____ **Date:** _____

For Official Use Only:

Date Received: _____ **Reviewed by:** _____