

DEPARTMENT OF PUBLIC WORKS
ROME CITY HALL, 198 N. WASHINGTON STREET
ROME, NEW YORK 13440-5815
Telephone: (315) 339-7635 Fax: (315) 838-1167
www.romenewyork.com

RIGHT OF WAY PERMIT

Date:

Permit Applicant(s):

Address:

Phone:

Fax:

E-mail address:

Location of requested placement:

Requested duration of use:

Insurance: The sponsoring agency must have in force General Liability Insurance of two million dollars (\$2,000,000) with the **City of Rome** named as **ADDITIONAL** insured.

In accordance with the terms and conditions outlined in the Right of Way Permit Application, the above agency or individual's application for a Right of Way Permit has been:

Approved _____ approved with conditions _____ denied _____

(Commissioner of Public Works)

(Date)

Any applicant who has been denied a Right of Way Permit has the right to request an opportunity to appeal the decision to the Commissioner of Public Works. To schedule an appeal, please contact the Department of Public Works at 339-7635 or by fax at 838-1167.

Reasons for denial of Right of Way Permit

- 1) Permit fee not paid
- 2) Proposed placement of object/fixture will interfere with other use or a permit already issued for same time/date.
- 3) Information on application false or nonexistent
- 4) Applicant refuses to agree by or comply with all conditions of the permit
- 5) Placement of the object/fixture will unreasonably disrupt traffic
- 6) Proposed City Right of Way is deemed by the Commissioner of Public Works to be physically or functionally unsuitable for the placement of the object/fixture