

JACQUELINE M. IZZO
Mayor



MARK DOMENICO
Director

DEPARTMENT OF CODE ENFORCEMENT

Sheds, Gazeebos, Detached Garages and other Accessory Structures

This Information shall be provided by the applicant in order to process the permit application along with any required construction drawings.

1. Address of the property. _____
2. Name, address, phone # of property owner. _____
3. Name, address, phone # of contractor. _____
4. Check which applies to applicant. Property Owner _____ Contractor _____ Tenant _____
5. Please note the insurance requirement submitted: Workers Comp _____ CE-200 _____ BP-1 _____
6. Approximate cost of work being performed \$ _____

NOTE: If you are not the property owner (renting), a notarized letter approving the project is required from the property owner (Attach).

7. What is the size or floor area square footage of the proposed building _____
8. A diagram that illustrates the following information (attachment)
 - a. A scaled site plan of the proposed building footprint and the dimensions from the furthest projection (fascia) of the structure to the property lines: **Minimum of 5'**.
 - b. The distance from the furthest projection (Fascia) of the structure to all other buildings on the property if the structure is larger than 144sf. **Minimum of 6'**
 - c. The height of the building measured from finished grade to the uppermost peak of the building.
9. The square footage of the first level only of the existing main house (for zoning compliance). _____
10. The total square footage of the first level only of all other existing detached buildings on the property (for zoning compliance). _____
11. Will the building contain a plumbing system? Yes No
12. Will the building contain an electrical system? Yes No
13. Will the building contain a heating or cooling system? Yes No
14. Detached buildings associated with a **1 & 2 Family homes** that are over 600 square feet require a frost protected foundation system (**Provide Details**).
15. Frost protected buildings require a footing depth of 48" below grade.

Signature of Applicant: _____ **Date:** _____

For Official Use Only

- | | | |
|--|-----|----|
| Rome Zoning Board of Appeals approval required | Yes | No |
| Rome Planning Board approval required | Yes | No |
| Rome Historic District approval required | Yes | No |

Date Received: _____ **Initials:** _____ **Reviewed by:** _____

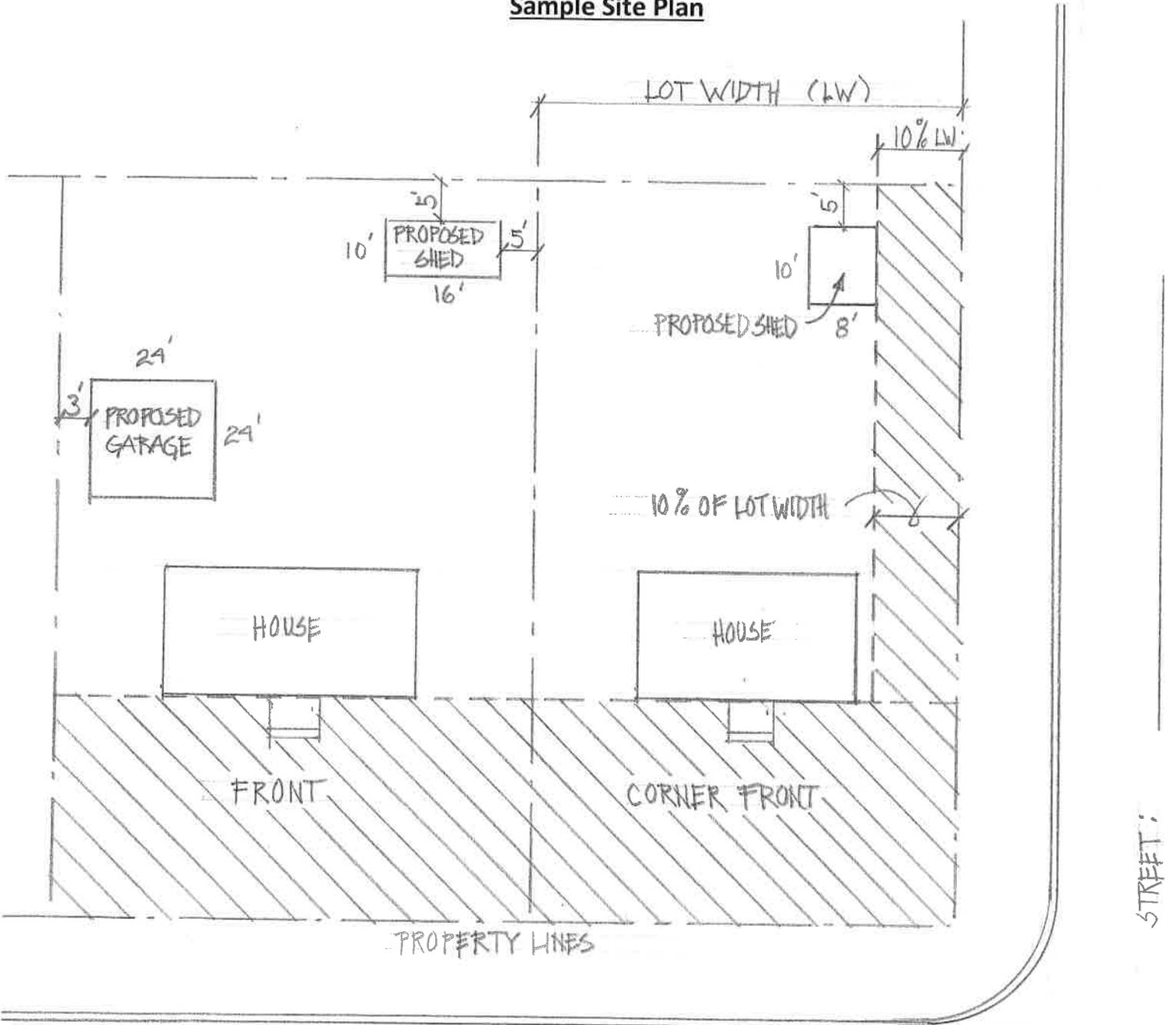
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Sample Site Plan



ADDRESS : _____

Signature of Applicant: _____

Date: _____

For Official Use Only:

Date Received: _____

Reviewed by: _____

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Site Plan for Accessory Structures

Property Address: _____

Signature of Applicant: _____ **Date:** _____

For Official Use Only:

Date Received: _____ ***Initials:*** _____ ***Reviewed by:*** _____

House footprint with covered porches (1st Floor only) _____ sf – Existing accessory structures _____ sf =

*Allowable sf for proposed structure(s) _____ sf Proposed structure(s) _____ sf

Area Variance Required? ___ Yes ___ No