CDBG Timeline

January 1- Start Q4

* Proposed AAP out for public comment 30 days

January 30- Q4 Cash on Hand Report Due in IDIS (period covered October 01 to December 31)

January 31- Timeliness Test

February 15- AAP Due at Field Office

* Once plan is approved by HUD start ER process (See ER procedures in manual)

March 31- End of CDBG Program Year

* Start period 1 Semi Annual HUD form 4710 Report (period covered October 01 to March 31)

April 1- Beginning of CDBG Program Year

* Blanket Legislation to advertise for bids and proposals
* Start CAPER
* Start Q1

April 30- Q1 Cash on Hand Report Due in IDIS (period covered January 01 to March 31)

May- Plan for RFP

* Hold first CAPER public meeting/hearing

June 13- Complete CAPER

June 30- CAPER due at HUD office

July 1- Start Q2

July 30- Q2 Cash on Hand Report Due in IDIS (period covered April 01 to June 30)

August- Complete Onsite Monitoring’s for subrecipients (when applicable)

September 30- Start MWB report

* Start period 2 Semi Annual HUD form 4710 Report (period covered April 1 to September 30)

October 1- Start Q3

October 30- Q3 Cash on Hand Report Due in IDIS (period covered July 01 to September 30)

October 31- MWB Report Due at Field Office

November 1- Start AAP

* Hold first public meeting/hearing for AAP

November 31- Ensure remaining CDBG funds do not exceed 1.5 times EN plus RL for Jan. 31

December 1- Meet with CDAC for AAP