



City of Rome Building Permit Application

Note: Unless otherwise agreed to, two (2) sets of construction documents (including site plan) shall be submitted with this application. All information shall be filled out prior to review. Incomplete applications will delay the permit process.

Tenant Information or Project Location (If different from Property Owner)	
Name	
Street Address	
City, St, Zip Code	
Home Phone	
Work Phone	
Email Address	

Property Owner Information	
Name	
Street Address	
City, St, Zip Code	
Home Phone	
Work Phone	
Email Address	

Design Professional Information	
Name	
Company Name	
License Number (If Applicable)	
Street Address	
City, St, Zip Code	
Home Phone	
Work Phone	
Email Address	

Contractor Information		Do you employ Workers ____ Yes ____ No	
Name			
Company Name			
License Number (If Applicable)			
Street Address			
City, St, Zip Code			
Home Phone			
Work Phone			
Email Address			

Project Description

Describe the project for which you are planning

Estimated Construction Cost \$ _____

Applicant Attestation

I understand that submittal of a building permit application is not an authorization to proceed with the proposed project and the application is correct to the best of my knowledge. I also understand that pending the review of the application and submittals, modifications may be required to the construction documents in order to comply with New York State Building Codes and City of Rome Zoning and Planning requirements.

Applicant Signature

Date

For Official Use Only:

Date Received: _____ Initials: _____ Reviewed by: _____