



Posting Date: September 4, 2024

VACANCY NOTICE
JOB OPENING
TEMPORARY VACANCY

TEMPORARY, PART-TIME ASSISTANT TO CITY OF ROME DOG CONTROL OFFICER

This is a part-time, temporary position not to exceed eighteen months of limited responsibility in carrying out the daily work activities associated with the City's Dog Control operations during the temporary absence of the City's full-time Dog Control Officer. Work activities are carried out under the general direction of the Commissioner of Public Safety in keeping with department policies and procedures.

WORK ACTIVITIES:

- Cleaning and feeding of impounded dogs at the City's Animal Control Facility;
- Exercising and enrichment care of impounded dogs;
- Cleaning and disinfection of dog kennels, cages, bedding and daily use equipment;
- Cleaning and maintenance of outdoor dog yard;
- General cleaning of interior and exterior of Animal Control Facility (windows, floors, walls, entryways)
- Shoveling and salting of Animal Control Facility entryways during Winter months;
- Laundering of mats and blankets;
- General maintenance and minor repairs.

Work Location:

City of Rome Animal Control Facility

Rate of Pay: \$16.50 (per hour)

Work Week/ Work Hours:

This position requires availability for work shifts that may vary in length on weekends and weekdays.

QUALIFICATIONS DESIRED

- A.) Graduation from high school or GED;
- B.) Individuals must be at least 18 years of age and must have demonstrated knowledge of basic methods involving dog handling and care;
- C.) Experience in the handling and care of dogs is preferred;

ADDITIONAL REQUIREMENTS

Possession of a valid New York State Driver's License at time of employment and for duration of employment.

Interested applicants please contact:

City of Rome Animal Control Officer, Kimberly Vaughn at (315) 337-6260.