

JEFFREY M. LANIGAN
Mayor

JOSEPH G. GUILIANO
Commissioner of Public Works



**Department of Public Works
132 Race St.
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Tony Spina – Service Equipment Supervisor

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POSTED:

**NOTICE
JOB OPENING
(1)
AUTO MECHANIC
PAY SCALE 2024 \$23.93-\$25.71
POSSIBLE ROTATING SHIFTS**

7:00AM-3:30PM

**8HRS. PER SHIFT
40HRS PER WEEK**

**CITY OF ROME
DEPARTMENT OF PUBLIC WORKS
CENTRAL MAINTENANCE**

JOB TO BE FILLED AT DISCRETION OF CITY OF ROME.

**MUST HAVE A NYS CDL B, NYS INSPECTION LICENSE CLASS 1&2.
AND YOUR OWN TOOLS**

AUTOMOTIVE MECHANIC

GENERAL STATEMENT OF DUTIES: Works as a skilled automotive mechanic. Does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is skilled work involving the responsibility for and efficient performance of a variety of automotive repair, welding and machinist tasks requiring a thorough knowledge of the trade. General instructions are received regarding what tasks to perform, permitting considerable leeway for planning the details of each assignment.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Performed skilled operations in making general repairs on heavy motor equipment, such as trucks, tractors, rollers, bulldozers, graders and snow plows;
- Grinds valves and fits new bearings, pistons and rings;
- Adjust connecting rods and bearings;
- Repairs or overhauls brake systems, differentials, transmissions and front and rear axles;
- Straightens and welds frames and fenders, and aligns wheels;
- Occasionally operates machine shop equipment to make and repair parts of automotive equipment;
- Occasionally operates heavy motor equipment.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Thorough knowledge of standard automotive repair methods, terminology and tools of the trade;
- Demonstrated ability to make difficult repairs to automotive and other mechanical equipment;
- Knowledge of welding and of the machinist trade;
- Ability to work from plans and specifications and to follow rough sketches and oral instructions;
- Ability to lay out work for self and others;
- Good motor, hand and eye coordination;
- Good physical condition.

MINIMUM QUALIFICATIONS: Either:

- A. Three (3) years of experience as a skilled automotive mechanic and completion of a standard grade school course; **OR**
- B. Any equivalent combination of experience and training.

SPECIAL REQUIREMENTS:

- A. Must possess a valid New York State Commercial Driver's License ("CDL") at time of application with the ability to obtain a New York State CDL-B with Air Brake Endorsement upon permanent appointment and be continuously maintained throughout employment;
- B. Must possess and utilize own tools common to the trade sufficient to perform all work as described above;
- C. Must possess a valid New York State Department of Motor Vehicles Inspection License at time of appointment that must be continuously maintained throughout employment.

END

Revised: 07-08-2014 / 11-08-2016