



CITY OF ROME NOTICE OF VACANCY

<u>TITLE:</u>	COMMISSIONER OF PUBLIC SAFETY
<u>NUMBER OF VACANCIES:</u>	1
<u>POSITION CLASSIFICATION:</u>	UNCLASSIFIED APPOINTED POSITION
<u>DEPARTMENT:</u>	City of Rome Mayor's Office
<u>WORKWEEK/ HOURS:</u>	Fulltime, Monday through Friday (8:30 to 4:30)
<u>SALARY:</u>	\$45,000 (ANNUAL)
<u>APPLICATION DEADLINE:</u>	February 1, 2025

COMMISSIONER OF PUBLIC SAFETY

The City of Rome seeks a highly qualified Public Safety Commissioner to lead and oversee the City's Police and Fire departments. This is a critical leadership role that involves managing public safety operations, enforcing discipline, and ensuring the safety and well-being of the community.

PRIMARY WORK ACTIVITY EXAMPLES:

- Provide leadership for the Rome Police and Fire Departments.
- Conducts disciplinary hearings and trials for Police Officers and Firefighters.
- Supervises Police and Fire Department personnel appointments.
- Presides over the City's 207a and 207c medical injury and benefit plans.
- Oversight of the City's Animal Control department.
- Supervises the enforcement of departmental disciplinary procedures and imposes penalties, including reprimands, suspensions, and dismissals.
- Enforcement of the City's Public Nuisance law, with potential legal and financial implications for property owners.
- Presides over City Code Enforcement appeals hearings.
- Develop and implement public safety policies and procedures.
- Collaborate with local, county, state, and federal agencies on safety initiatives.
- Manage departmental budgets and administrative functions.
- Lead large-scale operations or events to ensure public safety.
- Serve as an alternate voting member of the City's Board of Estimate and Contract.

QUALIFICATIONS:

- Associate's degree in Criminal Justice.
- Minimum of 25 years of public safety experience.
- At least 15 years in a managerial supervisory role in public safety.
- Completion of accredited certification courses in public safety supervision and NY State Emergency Management Incident Command Courses.
- Expertise in Civil Service Law, personnel management, and disciplinary procedures.
- Knowledge of the Rome Police and Fire Departments' rules and regulations.
- Experience in preparing departmental budgets and conducting employment background checks.

Interested candidates must submit a resume and cover letter with three professional references either by mail to: City of Rome Mayor, Jeffrey M. Lanigan, City of Rome, 198 North Washington Street, Rome, New York 13440 or by email at mayor@romecitygov.com. Applications will be accepted through January 31, 2025.