



**RFB-2024-017**

\*This form must be returned with bid

**City of Rome**

**Department of Public Works**

**PROJECT MONITORING & AIR SAMPLING AT VARIOUS CITY OWNED PROPERTIES**

**BID FORM**

<b>LABOR RATES</b>	<b>UNIT COST \$/Hr.</b>
Project Manager	\$75.00
Air/Project Monitoring up to 4 hours/day on site	\$235.00
Air/Project Monitoring up to 8 hours/day on site	\$395.00
<b>SAMPLE ANALYSIS RATES</b>	<b>UNIT COST</b>
Sample Analysis (PCM) 12-hour turnaround	\$10.50

**BIDDER'S NAME:** Rome Environmental Solutions & Testing, LLC

**BY:** Matthew E Dousharm

**TITLE:** Owner

**ADDRESS:** 8041 River Road

Rome, NY 13440

**PHONE NO.:** (315) 794-7946

**DATE:** 5/15/2024

JEFFREY M. LANIGAN  
JOSEPH GUILIANO

MAYOR  
COMMISSIONER OF PUBLIC WORKS

BIDDER INFORMATION SHEET

NAME OF BIDDER: \* Rome Environmental Solutions & Testing, LLC

ADDRESS: 8041 River Road, Rome, NY 13440

PHONE NUMBER: (315) 794-7946

EMAIL: edousharm@romeenv.com

TYPE OF ENTITY: CORPORATION \_\_\_\_\_ PARTNERSHIP \_\_\_\_\_ INDIVIDUAL X

IF A NON-PUBLICLY OWNED CORPORATION:

NAME OF CORPORATION: N/A

LIST OF PRINCIPAL STOCKHOLDERS (HOLDING OVER 5% OF OUTSTANDING SHARES):  
N/A

LIST OF OFFICERS: Matthew E. Dousharm

LIST OF DIRECTORS: N/A

DATE OF ORGANIZATION: January 9, 2019

IF A PARTNERSHIP: N/A

PARTNERS: N/A

NAME OF PARTNERSHIP: N/A

DATE OF ORGANIZATION: N/A

\* IF THE BUSINESS IS CONDUCTED UNDER AN ASSUMED NAME, A COPY OF THE CERTIFICATE REQUIRED TO BE FILED UNDER THE NEW YORK GENERAL BUSINESS LAW MUST BE ATTACHED.

Jeffrey M. Lanigan  
Mayor



Matthew J. Andrews  
Deputy Director

**DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

ROME CITY HALL, 198 N. WASHINGTON STREET

ROME, NEW YORK 13440-5815

Telephone: (315) 339-7643 Fax: (315) 838-1167

www.romenewyork.com

**Federal Contract Provisions Bidder Certification Form**

PROJECT RFB#: 2024-017

PROJECT TITLE: Project Monitoring & Air Sample Professional Services

**CERTIFICATION:**


I hereby certify that I have reviewed and understand the Federal Construction Contract Provisions requirements imposed on the Contractor(s) of HUD-funded construction projects, including but not limited to the following:

1. The subject project is being financed with Community Development Block Grant funds (24 CFR Part 570);
2. This project and all related construction contracts are subject to the U.S. Department of Housing and Urban Development's Federal Labor Standards Provisions (HUD 4010); and
3. This project is subject to all applicable laws and regulations as listed in the General Federal Provisions; and
4. If my bid is \$200,000 or more, this project and all related contracts will subject to Section 3 requirements (12 U.S.C.1701u).

CONTRACTOR'S DBA: Rome Environmental Solutions & Testing, LLC

BUSINESS ADDRESS: 8041 River Road, Rome NY 13440

AUTHORIZED REPRESENTATIVE: (Type Name) Matthew E. Dousharm

SIGNATURE: 

DATE: May 15, 2024

## Bidder Questionnaire

Please complete by circling or highlighting the appropriate answer and submit the following information per the United State Department of Housing and Urban Development (HUD) 2516 CDBG Contract and Subcontract Activity report.

Name of organization: Rome Environmental Solutions & Testing, LLC

Point of contact: Matthew E. Dousharm

Contract: Project Monitoring & Air Sample Professional Services

Award amount: \_\_\_\_\_

- 1) Based on the following Trade Codes, please confirm which best identifies your service:

1 – New Construction	<input checked="" type="radio"/> 6 – Professional
2 – Substantial Rehabilitation	<input type="radio"/> 7 – Tenant Services
3 – Repair	<input type="radio"/> 8 – Education/Training
4 – Service	<input type="radio"/> 9 – Architecture/Engineering Appraisal
5 – Project Management	<input type="radio"/> 0 – Other
  
- 2) Based on the following Racial/Ethnic Codes, please confirm which best identifies the racial/ethnic/gender character of the owners and controllers of 51% of the business. (When 51% or more is not owned and controlled by any single racial/ethnic category, please select which seems most appropriate):

<input checked="" type="radio"/> 1 – White Americans	<input type="radio"/> 4 – Hispanic Americans
<input type="radio"/> 2 – Black Americans	<input type="radio"/> 5 – Asian/Pacific Americans
<input type="radio"/> 3 – Native Americans	<input type="radio"/> 6 – Hasidic Jews
  
- 3) Are you a Woman-Owned business?  
Yes or  No
  
- 4) What is your Contractor Identification Number? (This is your Employer IRS Number of the Prime Contractor as the unique identifier for primer recipient of HUD funds): **83-3073646**
  
- 5) Are you a Section 3 business?  
Yes or  No

Please sign and date at the bottom of this page that you authorize the use of this information:

Matthew E. Dousharm  
Name

  
Signature

5/15/2024  
Date

# Community Development Block Grant Project

Name of Project: \_\_\_\_\_

## NON-COLLUSIVE BIDDING CERTIFICATE

Pursuant to New York General Municipal Law 103(d)

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly be disclosed by the bidder and will not knowingly disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purposes of restricting competition.

  
Signature

Rome Environmental Solutions & Testing, LLC  
Name of Bidder (Organization or Individual)

Matthew E Dousharm - Owner  
Contact Name & Title

5/15/2024  
Date

AFFIDAVIT OF WORKERS COMPENSATION

State of New York

SS:

County of Oneida

Matthew E. Dousharm  
of Rome, New York

being duly sworn, deposes and says that he now carries or that he has applied for a New York State Workers Compensation Policy to cover the operations, as set forth in the preceding contract, and to comply with the provisions thereof.

Signed: Matthew E. Dousharm

Subscribed and sworn to before me

this 11<sup>th</sup> day of May, 2024

Patricia A. Huey

Notary Public

**PATRICIA A. HUEY**  
Notary Public in the State of New York  
Appointed in Oneida County  
My Commission Expires August 24, 2025  
Reg. 01HU4902617

# ROME ENVIRONMENTAL SOLUTIONS & TESTING, LLC

May 15, 2024

Rome City Hall  
Office of the Rome City Clerk  
198 North Washington Street  
Rome, NY 13440

**RE: Project Monitoring, Air Sampling and Analysis during the rehabilitation of structures within the City of Rome.**

To City Clerk:

Rome Environmental Solutions & Testing, LLC (REST) is pleased to submit this proposal for Project Monitoring and Air Sampling Services for the proposed asbestos abatement demolition projects planned in the City of Rome, New York.

REST is an Environmental Consulting Firm that specializes in Hazardous Materials Testing, Abatement Design, Consulting, Management and Project Oversight including Project Monitoring and Air Monitoring. REST was established in January of 2019, however as the owner, I have over 30 years of experience providing professional environmental services to the private and public sector clientele.

## Scope of Services:

### Asbestos Project Monitoring and Air Sampling:

1. REST holds a current New York State Asbestos Contractor License and is on file with the NYS Department of Labor.
2. A New York State Accredited Project Monitor will perform the air sampling and project oversight including the following:
  - a. Assisting in decision making regarding selection of procedures;
  - b. Enforcing the Site-Specific Variance Requirements;
  - c. Inspecting and approving barriers and decontamination enclosure systems;
  - d. Collecting air samples as required by the variance;
  - e. Keeping a daily log of on-site inspections concerning Contractor's compliance with the specifications and variance. The log will list the names of all persons entering the work area. The log will also show and verify the Contractors License and Worker Certifications are complying with New York State Department of Labor, Licensing Division;
  - f. Informing the Owner of any non-conforming work.
3. REST shall tour the area with the Owner and Contractor to agree on the scope and pre-abatement conditions for each work area.
4. Review all plans and records if available from the Owner.
5. All work will be completed in compliance with New York State Department of Labor, Part 56 of Title 12 of the Official Compilation of Codes, Rules, and Regulations of the State of New York (Cited as (12 NYCRR Part 56), and U.S. Environmental Protection Agency (USEPA) 40 CFR 61 NESHAP Subpart M.



8041 River Road, Rome, NY 13440  
P: (315) 794-7946

edousharm@romeenv.com  
www.romeenvllc.com

6. All air samples shall be analyzed by a New York State ELAP Accredited Laboratory and submitted electronically to the Owner.
7. A clearance letter shall be transmitted immediately upon receiving final clearance air sample results.
8. A final comprehensive report shall be transmitted within 15 working days of completion of the project. Reports shall be submitted electronically. Hard Copies shall be provided upon request.

### **General Information**

1. Name and Address of Firm: Rome Environmental Solutions & Testing, LLC  
8041 River Road, Rome NY 13440
2. Telephone No.: (315) 794-7946, No Fax Number  
Email – [edousharm@romeenv.com](mailto:edousharm@romeenv.com)
3. Head Quarters are same as above
4. Company Founded 2019 – See Resume for Additional Experience
5. Website – [www.romeenvllc.com](http://www.romeenvllc.com)

### **Experience:**

REST has performed dozens of project monitoring and air sampling projects for both residential demolition projects and commercial entities in both the private and public sector throughout Herkimer and Oneida County and its surrounding areas. REST is the current author of the City of Rome Demolition Project Site-Specific Variance File # 20-1109.

Below is a list of three references from recent projects. Additional references can be provided upon request:

### **List of Experiences**

#### City of Rome

Butch Conover – Commissioner of Public Works

Rome City Hall - 198 North Washington Street, Rome NY 13440

Project Monitoring and Air Sampling for the Rehabilitation and Demolition of structures within the City of Rome, New York. Provided services for 17 structures in 2023.

#### HRP Associates, Inc. on Behalf of the City of Rome

Jesse Zahn – Principal & Regional Manager

1 Fairfield Square, Suite 110, Clifton Park, NY 12065

Office: 518-978-2378

Columbus School Demolition – Project Monitoring and Air Sampling during the demolition of the old school. Completed February 2024 through April 2024.

#### City of Oneida

Jeffery A. Rowe – City Engineer

109 North Main Street, Oneida, NY 13421

315-363-7222

140 Madison Street, Oneida, NY 13421 – Project Monitoring & Air Sampling for demolition and cleanup of debris. Completed October of 2023.

### **Schedule**

REST is a Rome based company, response time and execution will be timely. All prices reflect REST's ability to start work immediately and maintain any demand necessary to meet both current and ongoing schedules.

### **Project Staff**

REST employs two part time individuals to provide Surveys, Project Monitoring and Air Sampling. REST also employs two additional part time seasonal employees to assist with Project Monitoring and Air Sampling. Below is a list along with NYS Disciplines:

**Matthew Eric Dousharm** (Owner) – Project Designer, Inspector, Project Monitor and Air Sampler – 30 Years of Experience.

**Brenda R Card** – Inspector, Project Monitor and Air Sampler – 14 Years of Experience.

**John A. Rehbein** – Inspector, Project Monitor, Air Sampler and OSHA 30 Hour – 7 Years of Experience.

**Elizabeth A. Dousharm** – Project Monitor, Air Sampler – 2 Years of Experience

**Robert M. Dousharm** – Project Monitor, Air Sampler – 1 Year of Experience

### **Insurance Requirements**

REST is currently insured in the amount of \$1,000,000/\$2,000,000 single occurrence/aggregate. REST also carries workers compensation.

REST has had no litigation involving the firm since its inception and the firm, under its current name has never declared bankruptcy.

Attached are any supporting documents mentioned above. I will be the primary contact for the project if selected. I can be contacted @ (315) 794-7946 or by e-mail: edousharm@romeenv.com

Thank you for your consideration

Sincerely,



M. Eric Dousharm / Owner  
Rome Environmental Solution & Testing, LLC.

Attachments: Resume  
City of Rome Bid Form  
Bid Submission Attachments

**M. ERIC DOUSHARM**  
8041 River Road  
Rome NY 13440  
(315) 794-7946

**Business Objective:**

Rome Environmental was established in January of 2019. As the owner of Rome Environmental Solutions & Testing, LLC, I continue to apply my previous experience of 26 years in the environmental consulting services by providing environmental consultation and testing services to customers based on my expertise in environmental services, construction administration and project management for now over 30 years. I will continue to work in a unified and structured environment that will allow for continued growth and development opportunities.

**Work Experience:**

Rome Environmental Solutions & Testing, LLC – January 2019 – Present  
Owner/President.

REST is an Environmental Consulting Firm that specializes in Hazardous Materials Testing, Abatement Design, Consulting, Management and Project Oversight including Air Monitoring. REST was established in 2019, however as the owner, I have over 30 years of experience providing professional environmental services to the private and public sector clientele.

Eisenbach & Ruhnke Engineering, P.C. – May 1993 – January 2019

Senior Project Manager: May 2007 to January 2019

Project Manager: 1997 – 2007

Project Monitor/Field Technician: 1993 - 1997

Areas of Specialization include but are not limited to: Project Management experience includes: (project design, project management, project monitoring, environmental building surveys [asbestos, lead, mold, PCB's], supervision, construction materials testing and construction management), Project Construction Materials and Management, Energy Performance Contracts, Asbestos Project Monitoring, Asbestos Building Inspector, Asbestos Air Sampling, Lead Risk Assessor/Inspector, Mold Assessment and Remediation, Environmental Field Sampling, and assisting with Phase I, Phase II, Phase III Environmental Assessments, Occupational Health and Safety (OSHA) Regulations and Code Compliance.

Atlantic Testing Laboratories Incorporated

Lab and Field Technician: October 1989 to January 1993

Responsibilities included:

Quality control testing and design of construction building materials to ensure specification compliance (ASTM, ACI, AWS, NYSDOT) was met. I worked on road projects, construction sites, sanitary landfill designs and subsurface explorations. I developed bituminous mix designs for projects such as the New York Interstate 81 and Hancock International Airport. I am Disciplined in the American Concrete Institute Levels I & II for Concrete Testing, Soils Engineering and Testing, FAA Bituminous Inspections and Welding Inspections (Structural Steel and Tanks).

**EDUCATION**

Graduated from Whitesboro Sr. High School 1982

Civil Engineering and Technology - Mohawk Valley Community College

**REGISTRATIONS AND AFFILIATIONS**

OSHA 40-Hour Supervisor (HAZWOPER)-including First Aid/CPR, OSHA Confined Space, Lead Risk Assessor New York, Lead Risk Assessor Region 2 Tribal Lands, New York State Certified Project Designer, AHERA Building Inspector and Asbestos Project Monitor/Air Sampling Technician, NIOSH 582 (Phase Contract Microscopy Analysis), American Concrete Institute, Professional Asbestos Contractors of Central New York (PACNY), American Concrete Institute Levels I & II for Concrete Testing, American Standards for Testing and Materials (ASTM) Soils Engineering and Testing, Federal Aviation Administration Bituminous Inspections, and American Welding Society, Welding Inspections and Testing.